

To access PeopleSoft, please log into MyCoyote and click on the PeopleSoft icon

CSUSB Search Portal... [User Profile]

Home Faculty and Staff

QuickLaunch Navigation

Edit Preferences

Go to...

PeopleSoft

MyCoyote Self Service

- Absence Balance Inquiry
- Absence Entry
- Benefits Summary
- Dependents - Past/Current
- Email Spam Control
- PAWS Audit Request
- View Paycheck Online
- Emergency Contacts
- Campus Directory

Welcome to MyCoyote

Welcome to MyCoyote
MyCoyote is your one-stop shop for grades, registration, Blackboard, e-mail, PAWS and much more!

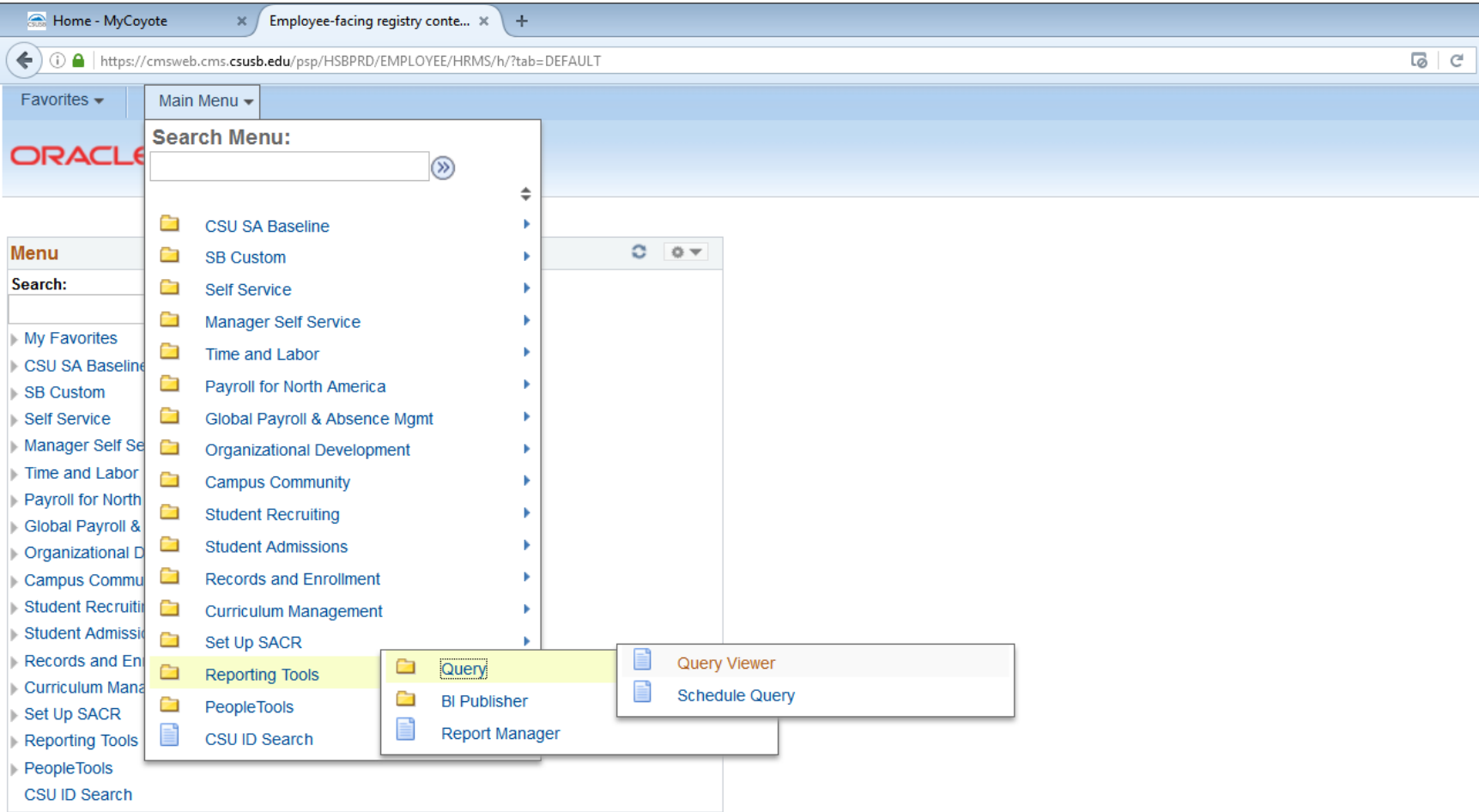
News

- CSUSB Technology Support Center
 - Legacy CSUSB-ACCESS wireless network to be retired September 16, 2016
 - ESET Antivirus Solution for Faculty/Staff and students
 - Targeted Phishing Attack – Subject "Confirm Your Login"

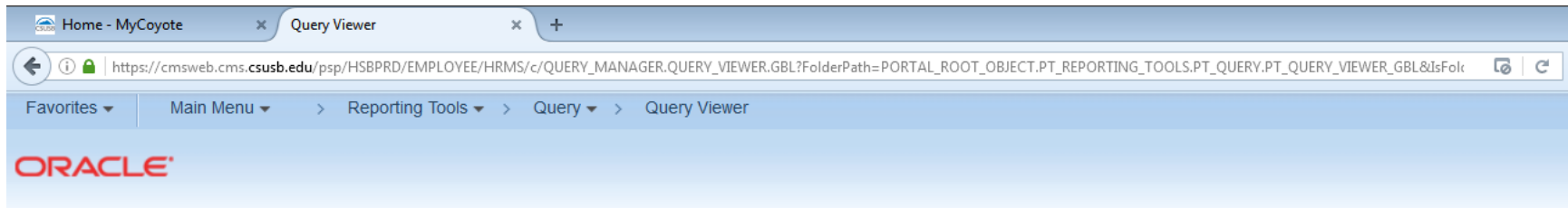
Quick Links

- Administrative Divisions
- Colleges & Departments
- Course Catalog/Bulletin
- Course Schedule
- Academic Calendar

As soon as PeopleSoft is done loading click on: Main menu -> Reporting Tools -> Query -> Query Viewer



Copy and Paste the following code into the Search Box: **SB_SR_MAJ_ELIG_BY_TERM_MAJOR**



Query Viewer

Enter any information you have and click Search. Leave fields blank for a list of all values.

*Search By begins with

[Advanced Search](#)

▶ My Favorite Queries

A new Query list will appear, Click on Excel to run the Query Viewer

The screenshot shows a web browser window with the Oracle Query Viewer interface. The browser tabs are 'Home - MyCoyote' and 'Query Viewer'. The address bar shows the URL: https://cmsweb.cms.csusb.edu/psp/HSBPRD/EMPLOYEE/HRMS/c/QUERY_MANAGER.QUERY_VIEWER.GBL?FolderPath=PORTAL_ROOT_OBJECT.PT_REPORTING_TOOLS.PT_QUERY.PT_QUERY_VIEWER_GBL&dsFol. The breadcrumb navigation is 'Main Menu > Reporting Tools > Query > Query Viewer'. The Oracle logo is visible at the top left.

Query Viewer

Enter any information you have and click Search. Leave fields blank for a list of all values.

*Search By begins with

[Advanced Search](#)

Search Results

*Folder View

Query									
Query Name	Description	Owner	Folder	Run to HTML	Run to Excel	Run to XML	Schedule	Definitional References	Add to Favorites
SB_SR_MAJ_ELIG_BY_TERM_MAJOR	Active Students by Term, Major	Public		HTML	Excel	XML	Schedule	Lookup References	Favorite

▶ **My Favorite Queries**

The Query Viewer is broken down into three filters Term, Institution, and Academic Plan. Please Note: All filter must be filled in to run the Query.

The screenshot shows a web browser with two tabs: 'Home - MyCoyote' and 'Query Viewer'. The address bar contains the URL: https://cmsweb.cms.csusb.edu/psc/HSBRPT_2/EMPLOYEE/HRMS/q/?ICAction=ICQryNameExcelURL=PUBLIC.SB_SR_MAJ_ELIG_BY_TERM_MAJOR. The page title is 'SB_SR_MAJ_ELIG_BY_TERM_MAJOR - Active Students by Term, Major'. Below the title, there are three search filters: 'Term:', 'Institution:', and 'Acad Plan:', each with an empty input field and a magnifying glass icon. A 'View Results' button is located below the filters. At the bottom, a table header is visible with the following columns: ID, Last, First Name, Middle, Acad Plan, Take Prgrs, Phone, Email, Address 1, and Address 2.

Term:

Institution:

Acad Plan:

[View Results](#)

ID	Last	First Name	Middle	Acad Plan	Take Prgrs	Phone	Email	Address 1	Address 2
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Click on the Magnifying Glass icon to prompt the list of criteria. The picture below shows the list of Term by code.

The screenshot shows a web browser window with a search modal open. The modal title is "Search by: Term" and it includes a search input field with the text "begins with". Below the input field are three buttons: "Look Up", "Cancel", and "Advanced Lookup". The "Search Results" section shows a table with two columns: "Term Description" and "Short Description". The table contains 26 rows of data, starting with "9999 End Term - Svc Indicator Use" and ending with "2138 Fall 2013".

Term Description	Short Description
9999 End Term - Svc Indicator Use	End Term
2216 Summer 2021	Sum 2021
2214 Spring 2021	Sprg 2021
2212 Winter 2021	Wint 2021
2208 Fall 2020	Fall 2020
2206 Summer 2020	Sum 2020
2204 Spring 2020	Sprg 2020
2202 Winter 2020	Wint 2020
2198 Fall 2019	Fall 2019
2196 Summer 2019	Sum 2019
2194 Spring 2019	Sprg 2019
2192 Winter 2019	Wint 2019
2188 Fall 2018	Fall 2018
2186 Summer 2018	Sum 2018
2184 Spring 2018	Sprg 2018
2182 Winter 2018	Wint 2018
2178 Fall 2017	Fall 2017
2176 Summer 2017	Sum 2017
2174 Spring 2017	Sprg 2017
2172 Winter 2017	Wint 2017
2168 Fall 2016	Fall 2016
2166 Summer 2016	Sum 2016
2164 Spring 2016	Sprg 2016
2162 Winter 2016	Wint 2016
2158 Fall 2015	Fall 2015
2156 Summer 2015	Sum 2015
2154 Spring 2015	Sprg 2015
2152 Winter 2015	Wint 2015
2148 Fall 2014	Fall 2014
2146 Summer 2014	Sum 2014
2144 Spring 2014	Sprg 2014
2142 Winter 2014	Wint 2014
2138 Fall 2013	Fall 2013

Click on the Magnifying Glass icon to prompt the list of criteria. The picture below shows the list of Institution which should be CSUSB by default.

The screenshot shows a web browser window with the URL `https://cmsweb.cms.csusb.edu/psc/HSBRPT_2/EMPLOYEE/HRMS/g/?ICAction=ICQryNameExcelURL=PUBLIC.SB_SR_MAJ_ELIG_BY_TERM_MAJOR`. The page title is "SB_SR_MAJ_ELIG_BY_TERM_MAJOR - Active Students by Term, Major". There are input fields for "Term:", "Institution:", and "Acad Plan:" with magnifying glass icons. A "View Results" button is present. A modal window is open, titled "Search by: Academic Institution" with a dropdown menu set to "begins with". The modal contains "Look Up", "Cancel", and "Advanced Lookup" buttons. Below the buttons, it shows "Search Results" with a table:

Academic Institution	Description	Short Description
SBCMP	CSU San Bernardino	CSUSB

Click on the Magnifying Glass icon to prompt the list of criteria. The picture below shows the list of Program broken down by program code.

The screenshot shows a web browser window with a search interface. The search criteria are: Term: 2168, Institution: SBCMP, and Acad Plan: [redacted]. A search results window is open, displaying a list of 300 results for 'Academic Plan'.

Search by: Academic Plan begins with

Look Up Cancel Advanced Lookup

Search Results

Only the first 300 results can be displayed.

View 100 First 1-300 of 300 Last

Academic Plan	Description	Academic Plan	Academic Plan	Academic Career
100_CEDCCR	Single Subject	Specialzn	CCCRD	(blank)
100_CEDCRD	Single Subject	Specialzn	CRED	(blank)
110_CEDCCR	Single Subject - Art	Specialzn	CCCRD	(blank)
110_CEDCRD	Single Subject - Art	Specialzn	CRED	(blank)
120_CEDCCR	Single Subject - English	Specialzn	CCCRD	(blank)
120_CEDCRD	Single Subject - English	Specialzn	CRED	(blank)
125_CEDCCR	Single Subject - Government	Specialzn	CCCRD	(blank)
125_CEDCRD	Single Subject - Government	Specialzn	CRED	(blank)
130_CEDCCR	Single Subject-Health Science	Specialzn	CCCRD	(blank)
130_CEDCRD	Single Subject-Health Science	Specialzn	CRED	(blank)
135_CEDCCR	Single Subject - History	Specialzn	CCCRD	(blank)
135_CEDCRD	Single Subject - History	Specialzn	CRED	(blank)
144_CEDCCR	Single Subject - Arabic	Specialzn	CCCRD	(blank)
144_CEDCRD	Single Subject - Arabic	Specialzn	CRED	(blank)
146_CEDCCR	Single Subject - Armenian	Specialzn	CCCRD	(blank)
146_CEDCRD	Single Subject - Armenian	Specialzn	CRED	(blank)
147_CEDCCR	Single Subject - Cantonese	Specialzn	CCCRD	(blank)
147_CEDCRD	Single Subject - Cantonese	Specialzn	CRED	(blank)
148_CEDCCR	Single Subject - Farsi	Specialzn	CCCRD	(blank)
148_CEDCRD	Single Subject - Farsi	Specialzn	CRED	(blank)
150_CEDCCR	Single Subject - Khmer	Specialzn	CCCRD	(blank)
150_CEDCRD	Single Subject - Khmer	Specialzn	CRED	(blank)
152_CEDCCR	Single Subject - French	Specialzn	CCCRD	(blank)
152_CEDCRD	Single Subject - French	Specialzn	CRED	(blank)
158_CEDCCR	Single Subject - Spanish	Specialzn	CCCRD	(blank)
158_CEDCRD	Single Subject - Spanish	Specialzn	CRED	(blank)
160_CEDCCR	Single Subject - Life Science	Specialzn	CCCRD	(blank)
160_CEDCRD	Single Subject - Life Science	Specialzn	CRED	(blank)
165_CEDCCR	Single Subject - Mathematics	Specialzn	CCCRD	(blank)
165_CEDCRD	Single Subject - Mathematics	Specialzn	CRED	(blank)

Once all the filter has been filled in, a download window will pop-up for an Excel file. You may save the file or select open with for quick access.

The screenshot shows a web browser window with the following details:

- Address bar: https://cmsweb.cms.csusb.edu/psc/HSBRPT_L/EMPLOYEE/HRMS/q/?ICAction=ICQyNameExcelURL=PUBLIC.SB_SR_MAJ_ELIG_BY_TERM_MAJOR
- Page Title: SB_SR_MAJ_ELIG_BY_TERM_MAJOR - Active Students by Term, Major
- Filters:
 - Term: 2168
 - Institution: SBCMP
 - Acad Plan: ADMNCEL MBA
- Button: View Results
- Table Headers:

ID	Last	First Name	Middle	Acad Plan	Take Prgrs	Phone	Email	Address 1	Address 2	City	State	Postal	FERPA
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The screenshot shows a Firefox download dialog box with the following details:

- Title: Opening SB_SR_MAJ_ELIG_BY_TERM_MAJOR_20164.xls
- Message: You have chosen to open:
- File: SB_SR_MAJ_ELIG_BY_TERM_MAJOR_20164.xls
- Description: which is: Microsoft Excel 97-2003 Worksheet (56.5 KB)
- Source: from: <https://cmsweb.cms.csusb.edu>
- Question: What should Firefox do with this file?
- Options:
 - Open with: Microsoft Excel (default)
 - Save File
 - Do this automatically for files like this from now on.
- Buttons: OK, Cancel

Congratulations, you have successfully used the Query Viewer. The picture below shows the information of all the students in the Program Selected in the Query Viewer.

ID	Last	First Name	Middle	Acad Plan	Take Prgrs	Phone	Email	Address 1
005401496	Ahuja	Vikrant		ADMMCBPMB/	8.000	919899092258	ahujav@coyote.csusb.edu	A-2/5, Plot- 40, Hahnemann Enclave
005810372	Akunyili	Chijikoe		ADMMCBPMB/	8.000	818/280-7258	akunyilic@coyote.csusb.edu	14045 La Salle Ct
005809735	Andriatsilavo Rakoto	Johary	Jean-Benjamin	ADMMCBPMB/	0.000		andriatsilavorakotoj@coyote.csusb.edu	100 Christopher Columbus Drive
004588986	Armstrong	Taylor	Winter	ADMMCBPMB/	12.000	951/809-0602	armst303@coyote.csusb.edu	2652 Preakness Way
005774258	Arumugam	Anu		ADMMCBPMB/	0.000	248/835-3400	anua@coyote.csusb.edu	3861 Mystic Valley Dr
004060783	Correy	Hayley	Noel	ADMMCBPMB/	0.000	909/489-2965	correyh@coyote.csusb.edu	7231 San Carmela Ct
005791834	Deora	Digvijay Singh		ADMMCBPMB/	0.000	918058667327	deorad@coyote.csusb.edu	D-Wing, 2nd Floor, Trident Complex,
005795955	Ferrendellij	Jonathan	Thomas	ADMMCBPMB/	8.000	480/707-8382	ferrendellij@coyote.csusb.edu	1571 E Saratoga Ct
005779731	Garneni	Aneep Chowdary		ADMMCBPMB/	0.000	914066142424	aneepchg@coyote.csusb.edu	Flat No: 207, 2nd Floor, My Home
005471254	Huang	Haochen		ADMMCBPMB/	8.000	909/663-4773	haochenh@coyote.csusb.edu	433 Aries Ln
003739969	Hupe	Ronald	Edward	ADMMCBPMB/	12.000	951/316-0608	huper@coyote.csusb.edu	1342 San Miguel Dr
005768551	Kaliappan Nallusami	Ranjith Sellappa		ADMMCBPMB/	0.000	737/374-5959	ranjithk@coyote.csusb.edu	27,Vaswani Mansions,5th Floor,
005393878	Krehbiel	Theodore	Lee	ADMMCBPMB/	8.000	760/250-7898	krehbiet@coyote.csusb.edu	29900 Avenida Juarez
005801415	Lei	Qianwen		ADMMCBPMB/	0.000		leiq@coyote.csusb.edu	Floor 6, No6 Xiaoduan Central Street
005803274	Liu	Heming		ADMMCBPMB/	0.000	8613718523636	liuh@coyote.csusb.edu	1-2-201 Sanli Xiaoyueyuan Lugoujia
005471267	Lyu	Liwei		ADMMCBPMB/	8.000	909/663-7352	liwell@coyote.csusb.edu	433 Anes Ln
004530304	Mahar	Margot	Samantha	ADMMCBPMB/	8.000	951/303-6573	maharm@coyote.csusb.edu	132 s via San Luis
005768213	Mugala	Ruthvik Reddy		ADMMCBPMB/	0.000	919701244777	ruthvikm@coyote.csusb.edu	V&U Intellect Consultants, 1st Flr,
005765236	Mujumdar	Ketan	Ashok	ADMMCBPMB/	0.000	918149431756	ketam300@coyote.csusb.edu	B/703, Ruturang, Aranyeshwar Road
003702581	Mustafa	Amir	Saleem	ADMMCBPMB/	8.000	505/488-4096	mustafaa@coyote.csusb.edu	16590 Butano Pl
005774102	Narala	Manoj Kumar Reddy		ADMMCBPMB/	0.000	970/161-8162	manojkun@coyote.csusb.edu	Valmiki Group Corp Off: 207 Jadearc
005811087	Phan	Hoang	Thien Pham	ADMMCBPMB/	8.000	626/759-4969	phanh1@coyote.csusb.edu	1721 Mulberry Ave.
003247568	Ramirez	Luis		ADMMCBPMB/	8.000	909/232-7327	ramil368@coyote.csusb.edu	1380 W 8th St
003641208	Robles	Arnold	Raul	ADMMCBPMB/	8.000	951/656-6113	robila314@coyote.csusb.edu	27836 Spring Grove St
005781057	Shah	Tanviben	Hemantkumar	ADMMCBPMB/	12.000	0917926650043	tanvibes@coyote.csusb.edu	302, Shyamal Flats, 12 Gujarat Soc.
005775610	Shah	Vatsal	Bharat	ADMMCBPMB/	0.000	918980210074	vatsals@coyote.csusb.edu	Eec, 2nd Floor, Procube Building
005810801	Singh	Harpreet		ADMMCBPMB/	8.000	404/455-9743	singh2@coyote.csusb.edu	1937 Edenview Ln
005432293	Tuzara	Gerard	Andrew	ADMMCBPMB/	8.000	562/204-7092	gerat300@coyote.csusb.edu	2196 Kendall Dr Apt 125
003422431	Vaca	Janet		ADMMCBPMB/	8.000	909/224-1300	vacaj@coyote.csusb.edu	9450 Kempster Ave
003923997	Verduzco	Stephanie	Figueroa	ADMMCBPMB/	8.000	760/780-8917	verds301@coyote.csusb.edu	15960 tokay st
005772152	Washington	Canshara	Nitonea	ADMMCBPMB/	8.000	619/508-5885	cansharw@coyote.csusb.edu	57157 Juarez Dr