PROCEDURES AND GUIDELINES

PURPOSE

The competition is held to promote excellence in undergraduate and graduate scholarly research and creative activity by recognizing outstanding student accomplishments throughout the twenty-three campuses of the California State University.

WHO MAY APPLY

Undergraduate or graduate students currently enrolled at any CSU campus as well as alumni/alumnae who received their degrees in Spring, Summer, or Fall 2014 are eligible. The research presented should be appropriate to the student’s discipline and career goals. Proprietary research is excluded. Presentations from all disciplines are invited. There will be separate undergraduate and graduate divisions for each of the following categories (unless a division has four or fewer entrants, in which case undergraduate and graduate divisions may be combined). The California State University, San Bernardino, steering committee reserves the right to combine or subdivide these categories or to move an entrant from one category to another, as numbers of submissions necessitate. The ten categories are as follows:

- Behavioral and Social Sciences
- Biological and Agricultural Sciences
- Business, Economics, and Public Administration
- Creative Arts and Design (creative projects are welcome—see "Competition Guidelines")
- Education
- Engineering and Computer Science
- Health, Nutrition, and Clinical Sciences
- Humanities and Letters
- Physical and Mathematical Sciences
- Interdisciplinary
A campus delegation may include up to ten entries in the ten categories. A small team of students making a single presentation counts as a single entry but each student participant must fill out the Student Delegate Registration Form with demographic and contact information.

**HOW TO APPLY**

Each CSU campus appoints a campus coordinator and develops its own procedures for selecting its student delegates to the system-wide competition. Interested students should contact their campus coordinator for information on how their work is to be considered at the campus level. Only those students endorsed by a campus coordinator can enter the statewide competition.

If a student work has been selected by the campus for presentation in the system-wide competition, the campus coordinator will submit their name, email address and written summary for each student to California State University, San Bernardino, by **Monday, March 16th, 2015** to osr@csusb.edu. Students will then be contacted and directed to a website where they will register.

The rules governing the written Summary are as follows:

- The summary must include the name(s) of the student(s) and the title of the presentation.
- The narrative may not exceed five *doubled-spaced* pages. Use fonts and margins that ensure legibility.
- Appendices (bibliography, graphs, photographs, or other supplementary materials) may not exceed *three* pages.
- Research that has human or animal subjects involvement must have appropriate institutional review.
- It is expected that the student will not make an oral presentation by simply reading directly from this summary.

Campus coordinators will be notified in writing by the California State University, San Bernardino’s steering committee of the times of their student delegates’ presentations, local hotel and transportation options, and program details.

**COMPETITION SITE**

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO (1960)**

California State University, San Bernardino is a preeminent center of intellectual and cultural activity in Inland Southern California. Opened in 1965 and set at the foothills of the beautiful San Bernardino Mountains, the university serves more than 20,000 students each year and graduates about 4,000 students annually. CSUSB reflects the
dynamic diversity of the region and has the most diverse student population of any university in the Inland Empire, and it has the second highest African American and Hispanic enrollments of all public universities in California.

The university offers more than 70 traditional baccalaureate and master’s degree programs, education credential and certificate programs, and a doctoral program. In recent years, CSUSB added its first doctorate (educational leadership), engineering program (computer science and engineering) and M.F.A. programs in creative writing and studio art/design. Cal State San Bernardino has continued to improve its national rankings from U.S. News and World Report, Forbes and the Princeton Review. The university is annually named to the President’s Community Service Honor Roll, and it was one of just five recipients of The Washington Center's prestigious 2012 Higher Education Civic Engagement Award.

**COMPETITION GUIDELINES**

Students will present their work orally before a jury and an audience. Students will compete by discipline category and, where feasible, by class standing (undergraduate/graduate), as described above in “Who May Apply.” Each student will have ten minutes for an oral presentation of his or her work and five minutes to listen and respond to juror and audience questions. All entrants may use audiovisual materials as appropriate, and presenters are encouraged to use delivery techniques that promote interaction with the audience. Entrants in the Creative Arts and Design category may present an audio and/or visual record of a performance they have given or a work they have created; their oral presentation should focus on the rationale and historical context underlying their interpretation of the material.

Each entry (oral presentation plus written summary) will be judged on the following:

- Clarity of purpose
- Appropriateness of methodology
- Interpretation of results
- Value of the research or creative activity
- Ability of the presenter to articulate the research or creative activity
- Organization of the material presented
- Presenter’s ability to handle questions from the jury and general audience

**AWARDS**

Based on the recommendations of the jurors, cash awards will be provided to the outstanding presenter and the runner-up in both the undergraduate and graduate divisions of each category. If the undergraduate and graduate divisions of a category have been combined because there are fewer than four presenters in one division, awards
will be provided to the outstanding presenter and the runner-up without regard to class standing. In the event there are five or fewer presenters in a session, only the outstanding presenter will receive an award.

**QUESTIONS**

Student questions should be directed to the local campus coordinator. Coordinators may contact Dr. Francisca Beer (fbeer@csusb.edu) or Debbie Gonzalez by email (gonzoled@csusb.edu) or telephone (909-537-5058).